Headings used in a person-centered review	Headings used in a person-centered team review
What do we appreciate about the person?	**What do we appreciate about our team?**
What is important to the person now? What is important to the person in the future? • Where I live – home life • Education and working toward employment • Community activities • Health and wellbeing	**What is important to us as a team now? What is important to our team in the future?** • Our team values and purpose • How we support one another • Our donut – core responsibilities and clear expectations • How we work together (meetings and decision making processes) • Checking on progress and exploring what else is possible
What is important to the person for the future?	**What is important to our team in the future?**
What is important for the person? (what does the person need to stay healthy, safe, and well?)	**What is important for our team? (What does the team need to do to perform to expectations?)**
How to best support the person? (What do others need to know or do to support the person well?)	**What support does our team need to do our best work and deliver our purpose?** • From each other? • From the manager? • From others?
What questions do we need to answer?	**What questions do we need answer?**
What is working/not working from different perspectives? • Person • Family • Service provider • School, etc. others?	**What is working/not working from different perspectives?** • From each team member? • From the manager? • (if you are working on agency-wide issues you could add other team or department perspectives as appropriate)
Outcomes and actions	**Outcomes and actions**

Similar to person-centered reviews around individuals, a person-centered team review ends with specific performance targets or outcomes for the upcoming year and actions to achieve them.

Sanderson, H., & Lepkowsky, M. (2014). *Person-Centred Teams - A Practical Guide to Delivering Personalisation Through Effective Teamwork.* London: Jessica Kingsley Publishers.